



## MBC Board Action Approval Form

**MBC Board Meeting Date: 8-25-25**

**Discussion and Action Agenda Item: 08**

**BE IT RESOLVED THAT,**

The MBC Board has approved Shaw Lundquist construction contract amendments #15 - MBC \$189,794.00 and #16 - City \$139,346.00, for a total of \$329,140.00 and a new contract total \$28,601,551.00. The above referenced resolution was adopted and there were 4 Yeas and 0 Nays.

Municipal Building Commission Board:

	Yea	Nay	Abstain
Irene Fernando	x		
Jacob Frey	x		
Marion Greene	x		
LaTrisha Vetaw	x		

Motion Carried.

**Resolution adopted on: 8-25-25.**

**Attest:**

**MBC Director:**   
erin delaney (Sep 4, 2025 16:09:17 CDT)

**Attachment:** 8-25-25 MBC Staff Memo – Discussion and Action Item 08

**Discussion and Action Agenda Item: 08**

**Date:** August 25, 2025

**To:** **Municipal Building Commission Board:**  
**Commissioner Irene Fernando, President**  
**Mayor Jacob Frey, Vice President**  
**Commissioner Marion Greene**  
**Council Member LaTrisha Vetaw**

**From:** Erin Delaney

**Subject:** **Joint MBC Mech/Life Safety and City Restack project**  
**Discussion and Action Agenda Item: 08**

Progress continues in the joint MBC Mechanical/Life Safety and City Restack project. The MBC Board approves all contracts and amendments for this project.

**Phase 1:** SW corner of the Ground floor. Work completed 2021.

**Phase 2:** SW corner of the 1<sup>st</sup> floor. Work completed October 2022.

**Phase 3:** SE and NE corner of 3rd and Mezzanine floors and City Restacking on Floors 1, 2, 3 & M.

Phase 3A: Room 100 and 124. Work completed May 2023.

Phase 3B: Room 51 and Room 130. Work completed July 2023.

Phase 3C: 3<sup>rd</sup> and Mezzanine floors, Work near completion; Staff returning.

**Action Item #1:** Approve Shaw Lundquist construction contract amendments:

Amendment #15 MBC \$189,794.00

Amendment #16 City \$139,346.00

**Total: \$329,140.00**

<b>Project Budget and Funding / Phase 3C Construction</b>				\$29,030,138.00
	MBC01 Life Safety	MBC02 Mechanical	City Restack	Total Contract Amount
<b>Shaw Lundquist contract:</b>	\$5,457,477.00	\$8,146,317.00	\$10,587,988.00	\$24,191,782.00
Amendment #1 MBC approved 05/01/24	\$94,833.00	\$994,905.00		\$1,089,738.00
Amendment #2 City approved 05/01/24			\$223,730.00	\$223,730.00
Amendment #3 MBC approved 06/05/24	\$2,925.00	\$37,878.00		\$40,803.00
Amendment #4 City approved 06/05/24			\$103,605.00	\$103,605.00
Amendment #5 MBC approved 08/21/2024	\$320,091.00	\$63,330.00		\$383,421.00
Amendment #6 City approved 08/21/2024			\$23,789.00	\$23,789.00
Amendment #7 MBC approved 10/23/2024	\$81,743.00	\$37,621.00		\$119,364.00
Amendment #8 City approved 10/23/2024			\$79,223.00	\$79,223.00
Amendment #9 MBC approved 12/4/24	\$95,985.00	\$55,062.00		\$151,047.00
Amendment #10 City approved 12/4/24			\$83,143.00	\$83,143.00
Amendment #11 MBC approved 03/13/2024	\$153,850.00	\$307,153.00		\$461,003.00
Amendment #12 City approved 03/13/2024			\$705,027.00	\$705,027.00
Amendment #13 MBC approved 06/06/25	\$268,442.00	\$213,349.00		\$481,791.00
Amendment #14 City approved 06/06/2025			\$134,945.00	\$134,945.00
<b>Contract Total with amendments to date</b>	<b>\$6,475,346.00</b>	<b>\$9,855,615.00</b>	<b>\$11,941,450.00</b>	<b>\$28,272,411.00</b>
Proposed Amendment #15 MBC	\$50,667.00	\$139,127.00		<b>\$189,794.00</b>
Proposed Amendment #16 City			\$139,346.00	<b>\$139,346.00</b>
<b>Contract Total with proposed amendments</b>	<b>\$6,526,013.00</b>	<b>\$9,994,742.00</b>	<b>\$12,080,796.00</b>	<b>\$28,601,551.00</b>
Budget remaining for Phase 3C construction	\$4,110,427.00	\$157,858.00	\$5,450,004.00	



## MBC Board Action Approval Form

**MBC Board Meeting Date:** 8-25-25

**Discussion and Action Agenda Item:** 11

### BE IT RESOLVED THAT,

The MBC Board has approved:

- Extension of the current Firenet contract for one (1) final year, expiring March 14, 2026, including a not-to-exceed increase of \$100,000 and,
- Authority to release a RFP for Fire Alarm Testing and Maintenance and contract with the selected vendor.

Municipal Building Commission Board:

	Yea	Nay	Abstain
Irene Fernando	x		
Jacob Frey	x		
Marion Greene	x		
LaTrisha Vetaw	x		

Motion Carried.

**Resolution adopted on:** 8-25-25.

**Attest:** *Erin M Delaney*  
**MBC Director:** [Erin M Delaney \(Aug 28, 2025 17:10:58 CDT\)](#)

**Attachment:** 8-25-25 MBC Staff Memo – Discussion and Action Item 11

## Discussion and Action Agenda Item: 11

**Date:** August 25, 2025

**To:** **Municipal Building Commission Board:**  
**Commissioner Irene Fernando, President**  
**Mayor Jacob Frey, Vice President**  
**Commissioner Marion Greene**  
**Council Member LaTrisha Vetaw**

**From:** Erin Delaney

**Subject:** **Fire Alarm Testing and Maintenance**  
**Discussion and Action Agenda Item: 11**

In 2022, the MBC procured fire alarm testing and repair/maintenance services through a contract awarded to Firenet. The contract specifies a 2-year term with extension options for two (1) year terms.

Board approval is required for the one (1) final year option and requires a contract increase of \$100,000.

Additionally, a new solicitation for these services will be issued in the Spring of 2026 at an estimated annual cost of \$135,000.

All costs associated with fire alarm testing and maintenance are accounted for in the MBC's operating budget.

Accordingly, staff is requesting authority to:

- Extend the current contract for one (1) final year, expiring March 14, 2026, and include a not-to-exceed increase of \$100,000.
- Release an RFP for Fire Alarm Testing and Maintenance and contract with the selected vendor.